

**RRT-III MEETING**  
**Executive Committee, RRT3 Co-Chairs, Coordinators, START Meeting Notes**  
**May 3, 2023**  
USGS Patuxent Research Refuge, Laurel, Maryland

**Time: 1615-1630**

**Meeting Highlights**

- **Action Items**
  - Exercises
    - 1. Activation → START
    - 2. Notification → START
      - Already completed, check the guidelines to see what category belongs: use response scenarios, prep exercises, thorough discussions, and notifications qualifies as an exercise
      - Dispersant exercise (VA/NC)
      - Hot wash
    - Check the RCP Document
  - Add HTML personnel to assist Joe Shaefer (ERT) with RRT3 site
    - START contractor
  - Information Workgroup
    - Survey 123 for website and mapping
    - Archive old documents
    - Download and reupload documents to desired locations

Concluded on 5.3. at 1630.