

**INFORMATION  
MANAGEMENT  
WORKGROUP NOTES**

**Tuesday, May 6, 2025**

Chincoteague National Wildlife Refuge, Bateman Education Center, Chincoteague, Virginia  
1204-1236

**Information Management Workgroup Session**

Brian Moore (PA DEP)

- Workgroup reports an announcement banner on website would be helpful and effective.
- Long term initiatives
  - Maryland – GIS templates, find a place to put them.
  - Background schema and metadata consistencies
    - Can be pulled into same layer, doesn't matter what the input is. Would allow multiple federal and state agencies and their contractors to utilize without re-manipulating.
  - Area Committee Meeting
    - VADEQ has proposal for ad hoc analytics subcommittee for above. Due to every agency having their own data collection systems which may or may not mesh with other groups due to titles and format of data fields
    - The basic information would remain the same but would have the ability to build from.
  - Ashley brought up example of East Palestine. They had to run field by field to figure out schema and was very difficult.
  - Data storage
    - Sharing – in the background, hosts own their information.
    - Pulling data from all areas, but only responsible for what your agency is collecting.
  - Icons? Make adjustment to match?
  - Discussion of shifting the intent of the workgroup
    - This initiative falls within the existing goals of the workgroup so Brian agrees that they should take this up.
    - Need to work on tasking for the initiative.
      - Data analytics, schema
      - “Information Management and Data Collection Plan”
      - “Develop standardized data collection schema across agencies and working partners”
  - Does VADEQ have a sub-committee for this?
    - Not yet but is standing up.
    - In the middle of a licensing update. Weirdness with ESRI contract.
  - End goal is to not have duplication of effort during responses.
  - Is there a good head start on this?
    - Many of the same parties are present and could give input on procedures. The GRP project could be a good template to work from.
- Timeframe – 2026 workplan focus

Concluded at 12:36

Meeting Attendance Roster	
Attendee Name	Attendee Organization
Anderson, Ben	DNREC
Banda, JoAnn	DOI - FWS
Bartos, Myles	US EPA
Bastias, Sabina	US EPA
Boyd, Kevin	US EPA
Brown, Holly	VDEQ
Ciani, Lydia	START – Tetra Tech
Cook, Elisha	USCG
Csulak, Frank	DOC - NOAA
Gawarzewski, Joey	US EPA
Gaynor, Kevin	US EPA
Guzzetti, Christopher	US EPA
Kormos, Dane	US EPA
Lohman, Elizabeth	VADEQ
Martin, William	US EPA
Moore, Brian	PADEP
Nilsen, Ashley	US EPA
Nelson, John	DOI
Pugh, Dave	USCG
Pillow, Lauren	VADEQ
Smith, Jessie	START – Tetra Tech
Towle, Mike	US EPA
Townsend, Tracy	DOL OSHA

Ziolkowski, Lila	ORSANCO
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