

## RCP WORKGROUP NOTES

**Tuesday, May 6, 2025**

Chincoteague National Wildlife Refuge, Bateman Education Center, Chincoteague, Virginia  
1148-1203

### RCP Workgroup Session

Kelly Thorkilson, Co-Chair (USCG) & Kevin Gaynor, Co-Chair (US EPA)

- Final discussion of 2025 Regional Contingency Plan Update
  - Kelly – gives thanks to bringing plan to fruition.
  - Plan to get signed this year and plan for annual review and 5-year review.
    - Goal to get everyone up to speed on changes.
- Background
  - Needs to be signed in 2025 to follow 5-year review plan.
  - In final step of review process
    - Pending to publish
    - Make accessible on RRT website once approved
- Timeline
  - Figure out next steps for the update process for appendices and main body
- Record of changes
  - 250+ comments, editorial/grammatical reviews
- Next steps
  - Hopefully signature will be captured this afternoon, following signature work on publishing to website
    - Deciding how standing members will be notified. Email vs announcement on website
      - Group decides email with link most effective
  - Make more of a living document, appendices easier to update.
  - Present next steps at December meeting
- Questions
  - Frank – structure of RCP? Where does it come from?
    - In house decision with what RRT does
  - John asks about review cycle
    - Annual review cycle and 5-year changes
- Kevin calls out workgroup members and beta readers EPA/USCG for their help

Concluded at 1203

### Meeting Attendance Roster

Attendee Name	Attendee Organization
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Andersen, Bennett	DNREC
Banda, JoAnn	DOI - FWS
Bastias, Sabina	US EPA
Boyd, Kevin	US EPA
Brown, Holly	VDEQ
Ciani, Lydia	START – Tetra Tech
Clark, Kevin	US EPA
Cook, Elisha	USCG D5
Csulak, Frank	DOC - NOAA
Feist, Brian	PEMA
Gawarzewski, Joey	US EPA
Gaynor, Kevin	US EPA
Guzzetti, Christopher	US EPA
Kormos, Dane	US EPA
Lohman, Elizabeth	VDEQ
Martin, William	US EPA
Nelson, John	DOI
Pillow, Lauren	VDEQ
Smith, Jessie	START – Tetra Tech
Thorkilson, Kelly	USCG D5
Towle, Micheal	US EPA